

DDA Registry
76-3577

Executive Registry
76-2667/1

MEMORANDUM FOR: Deputy Director of Central Intelligence
THROUGH : Deputy Director for Administration
FROM : F. W. M. Janney
Director of Personnel
SUBJECT : Financial Reporting of EAA, EAF and PSAS
REFERENCE : Memo to DDCI from MAG dtd 24 June 76,
subj: The Annual Report of the
Credit Union

1. This is in response to the referent Management Advisory Group memorandum which recommends that the Employee Activity Association (EAA), the Educational Aid Fund (EAF) and the Public Service Aid Society (PSAS) disseminate annual reports.

2. While annual reports have not been published in the past, these organizations have received careful supervision by the Agency and information has been available to employees who took an interest. In each case a Board of Directors is selected or elected from within the Agency. Each is audited by the Audit Staff and files income tax returns with the Internal Revenue Service. The Office of Personnel provides administrative direction and support to all three organizations.

3. In the case of the EAA, an annual meeting is held each year in the auditorium and all members are invited and encouraged to attend this meeting. An annual report is given and a question and answer session is held on any topics members wish to bring up. Last year EAF and PSAS provided information about their activities in the literature distributed to all employees in conjunction with the Consolidated Fund Campaign (CFC) -- see attachment.

4. We will now plan to publicize the annual reports of EAA, EAF and PSAS, as suggested by the Management Advisory Group. The EAA report can be combined with other important

information on the activities of the Association and published in the form of an EAA-Gram. Financial statements of EAF and PSAS will be posted on Official Bulletin Boards and additional information regarding their activities included on a regular basis in the annual CFC pamphlet.

5. We recommend, therefore, that the Management Advisory Group be advised of your support of their recommendation and that action will be taken by the Office of Personnel to publicize the reports.

[Redacted Signature]

F. W. M. Janney

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Att

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Approved For Release 2002/11/04 : CIA-RDP79-00498A000600070009-9

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Financial Reporting of EAA, EAF and PSAS

FROM:

John F. Blake
Deputy Director for Administration

EXTENSION

NO. DDA 76-3658

DATE 23 JUL 1976

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DDCI

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The Management Advisory Group suggested in a memo, dated 24 June 1976, that EAA, EAF and PSAS submit financial reports. Attached is Fred Janney's memo addressing this matter in which he agrees that the Office of Personnel will publish these reports. Also attached is a suggested memo to MAG on this matter for your signature.

STATINTL

John F. Blake

FORM 3-62

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Financial Report of EAA, EAF and PSAS

FROM:

E. H. Knoche
DDCI

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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Management Advisory Group

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MEMORANDUM FOR: Management Advisory Group

FROM : E. H. Knoche
Deputy Director of Central Intelligence

SUBJECT : Annual Report of the Credit Union

REFERENCE : MAG Memorandum, Dated 24 June 1976,
Same Subject

1. In a Management Advisory Group memorandum, dated 24 June 1976, it was suggested that the EAA, EAF and PSAS be urged to publish their financial reports. The three organizations involved fall under the aegis of the Office of Personnel. I am attaching herewith a copy of Mr. Janney's memorandum agreeing to publish the reports.

2. I do appreciate suggestions such as these and urge you to continue to submit these matters for review.

E. H. Knoche

Attachment

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